

Oregon Geographic Information Council GIS Program Leaders

CHARTER

1. Purpose

This charter defines the mission, functions, and procedures of the Oregon GIS Program Leaders (GPL), the technical advisory committee to the Oregon Geographic Information Council (OGIC) as authorized June 5, 2001.

2. Mission

The mission of the GPL is to serve as a forum for public agencies in Oregon to coordinate development of Geographic Information Systems (GIS) and to provide OGIC with technical advice.

3. Objectives

The objectives of the Oregon GIS Program Leaders are:

- a) To advise OGIC on issues concerning the use of geospatial technologies.
- b) To support and coordinate activities between agencies utilizing geospatial technologies.
- c) To advise the Oregon Geospatial Enterprise Office (GEO) on funding prioritization.
- d) To support statewide and regional projects by coordinating and integrating geospatial technologies and data.
- e) To identify gaps in geospatial data needed to make accurate and timely land management and social decisions.
- f) To support the creation of standards necessary to create and distribute accurate and credible geospatial data. To enable the implementation of those standards by providing technical assistance where possible.
- g) To promote the benefits of the use of geographic information systems.

4. Organization

a) GPL Membership

Membership in the Oregon GPL is voluntary. OGIC members are encouraged to appoint the geographic information systems coordinator, or equivalent position, of each agency.

b) Chair

A GPL chair shall be selected by the GPL membership, and serve a term of two years. The responsibilities of the chair shall include:

- Preparation and distribution of an agenda, including location and time.
- Chair GPL meetings, and preside over decisions.
- Appoint sub-committees and monitor their activities.
- Report to OGIC chair any GPL decisions and recommendations.
- Ensure GPL minutes are accurate and publicly available.

c) Sub-Committees

Sub-committees may be established and abolished at the consensus of the GPL or at the direction of the Chair. Examples of sub-committees are: Oregon Framework Implementation Team (OFIT), and Standards.

d) Charter revisions

Charter revisions must be approved by two-thirds of the OGIC members. A minimum of one month's notice is required for any revisions to the charter.

e) GPL Meetings

The GPL meetings may be called by a consensus of the group or at the discretion of the chair. Regularly scheduled meetings are typically held the second Tuesday of each month from 1:30-3:30 p.m. The GPL meetings shall be guided by consensus rule. Decisions that do not have a consensus will be tabled until the next meeting. The Chair is the final arbiter if consensus cannot be reached in an appropriate amount of time.

f) Meeting Support

GEO shall provide administrative support to the GPL and archive minutes and documents on the GEO web page (<http://www.gis.state.or.us>).