

CIO Management Council

July 29, 2008

approved 08/12/2008

Attendees: Dugan Petty, Ben Berry, Dorothy Oliver, Sandy Jefferson, Troy Rutten and Kurtis Danka (for Rick Howard)

EISPD Staff: Sean McSpaden, Scott Riordan and Charlene Wood

Dugan Petty called the meeting to order at 1:00 p.m.

Approval of Minutes – Dugan Petty

The July 15, 2008 minutes were approved as revised. Dugan reviewed the actions items and noted they were completed as assigned.

CIOC Charter Update – Dugan Petty

Dugan reported the workgroup has held three meetings to work on the updating of the CIOC charter. The workgroup will invite representative members of the CIO Council to review the updated charter before we take to the full council for adoption.

Enterprise Resource Information Management Strategy – Dugan Petty and Sean McSpaden

The Enterprise Resource Information Management Strategy (EIRMS) updated timeline was distributed to the members. Dugan pointed out that the key drivers to the strategy are the agencies business and strategic plans.

Sean reported that the timeline dates in July will be shifted into August. When the timeline was put in place EISPD had planned to report to the CIOMC in mid-July instead of late July. The EIRMS refresh timeline was constructed with an end of the year completion. The next steps would include the review of the strategy refresh by the EIRMS Steering Committee and joint endorsement from the ABSD and the CIOC. To ensure that the EIRMS is representative of the agencies business and technology needs a multi-agency joint review is essential.

Sean said as we move into the September/October time frame EISPD will hold a series of briefings, conduct agency interviews and collect agency information. EISPD has targeted this time frame because the agency proposed budgets and proposed IT projects will have been submitted to DAS Budget and Management (BAM).

Sean said the November time frame will be a key time for reviewing drafts, seeking guidance from the steering committee, and working with BAM and the Director's office. The goal in the December time frame is to finalize the refreshed strategy and to have it in place before the legislative session begins.

Dugan asked the members if this was a reasonable approach. The members discussed the potential agency director's interviews and asked if EISPD was going to interview all the agency directors or just the new ones. Dugan responded that EISPD would not interview all the agency directors but would use the past interviews as part of the information gathering process; EISPD will make sure that information is still consistent with no changes. The members spoke about the value of interviewing the non-CNIC agencies.

Action: Dugan asked Sean to revise the dates on the EIRMS timeline and report back to the CIOMC on a regular basis.

Roundtable - All

Dorothy asked if anyone had heard about the increase in the risk insurance on the MSP contract. Dorothy wondered if other agencies have noticed this and suggested that DAS/SPO could come in and talk to the CIOMC.

Action: Dugan said we could invite SPO to come in and talk about the risk insurance segment of the MSP contract.

Ben said he would like to get an update on the DAS procurement process and see where that is. Sean said DAS/SPO, in their project plan had included a communication plan and that should be available on the DAS/SPO Website. Sean will distribute the link to the CIOMC members.

Action: Sean will distribute the DAS/SPO link to the CIOMC members.

Action: EISPD will extend an invitation to DAS/SPO to speak to the CIOMC about the DAS procurement process.

IT Service Management Update – Dugan Petty

Dugan reported that he met with the ITSM pilot agency CIO's and the SDC to discuss the pilot decision points and the ITSM's pilot current status. Dugan indicated that he would need to hold another meeting with the pilot agency CIOs in order to get a good sense of where the pilot agencies are heading. Dugan would like a decision reached that would be in alignment with the direction that the pilot agencies are heading.

The meeting adjourned at 2:30 p.m.